

**SUBSCRIPTIONS, (INCLUDING NEW MEMBERS JOINED OCT-DEC 2018), INSURANCE PREMIUMS,
POOLING OF FARES AND CONTRIBUTION TO AGM DELEGATE'S COSTS 2019: PAYMENT FORM**

Cumbria-Westmorland Federation of WI

January 2019

To WI Treasurers: We look forward to receiving your cheque for the Subscriptions collected from your members (including those joining Oct-Dec 2018), together with an insurance payment of £17.00 per WI, the contribution towards the cost of delegates' attendance at the AGM & your WI's contribution to the Pooling of Fares scheme, as set out below.

Please note: *There is an extra section to allow you to pay us for any NEW members joining your WI between October & December 2018, at that year's pro-rata rate of £10.25. WIs retain £5.00, so you need to send us an additional **£5.25 for NEW members joining between Oct-Dec only.** (The Federation retains £2.33 & will send on £2.92 to NFWI).*

*In addition, please account for these members' annual payment when they join as a full member from January 2019 in the "**Monies to Federation.....Subscriptions at £21.50 per FULL member**" section below.*

We will provide a section on the 2019 "Treasurers Trawl" form which will be sent to WIs in July 2019 for Treasurers to account for and send us payments from new members joining between 1 April & 30 September 2019.

By completing each section on the form and totalling up the amount you need send only one cheque to us; we will forward to NFWI their share of the subscriptions & pooling of fares contribution. The subscription is divided as follows:

2019 Subscription per member is **£42.00:**

| | |
|--|-----------------|
| Amount retained by each WI | £20.50 |
| Amount of Subscription sent to the Federation | £21.50 * |
| Total: | £42.00 |

***This figure (£21.50) includes VAT and WI Life costs. £11.70 is sent to NFWI. Federation keeps £9.80.**

Dual members only pay the WI portion of the subscription to their second WI which is **£20.50**. It would be really helpful if WI Treasurers could note on the form below how many dual members they have collected subscriptions from **although your WI retains all that money**.

Please return the lower part of this form with the corresponding cheque made payable to **CWFWI in the envelope provided** to reach **Mrs Sandra Johnston** (the Assistant Federation Treasurer), **c/o WI Office, Masonic Hall, Station Road, Kendal, LA9 6BT***, before **Friday 8 March 2019**. Please **do not** include anything else in the envelope or as part of the cheque. Sandra deals with these payments as a totally separate account. **Data protection we don't publish private addresses online. Mrs Johnston's address is on the envelope provided or contact the WI Office for info.*

****WI Insurance Payments:** The Federation has negotiated a policy for 2019 with NFU Mutual to enable all WI members to be insured when attending both Federation AND their own WI events, including any necessary public liability cover for every WI occasion such as meetings and coffee mornings, subject to WIs carrying out appropriate risk assessments and health & safety warnings as per NFWI guidelines. The £250 excess on the policy is covered by the Federation and each WI will be provided with a public liability certificate to use for the year.

The cover will be provided by a flat fee of £17.00 per WI.

Anne Timmins, Hon. Federation Treasurer.

(Please keep this top half for reference)

SUBSCRIPTIONS, INSURANCE, POOLING OF FARES AND CONTRIBUTION TO AGM DELEGATE'S COSTS 2019

From.....**WI**

Number of **FULL** members as at 28 February 2019

Number of **DUAL** members as at 28 February 2019 (for CWFWI information only)

Monies to Federation:

£

.....Subscriptions at **£21.50** per FULL member £.....

Insurance Premium* at **£17.00** per WI £.....**17.00**.....

**NFU Mutual Policy which insures every member at Federation AND your WI events*

£1.60 per FULL member to AGM costs required this year £.....

(costs for 1 out of 4 WIs to send a delegate to the NFWI AGM in Bournemouth)

.....Pro Rata payments for New Members joining Oct-Dec 2018 at **£5.25** per NEW member £.....

Each WI's contribution to Pooling of Fares £.....**18.00**.....

TOTAL MONIES TO FEDERATION: £.....

*(Cheques made payable to **CWFWI** please)*

Signed.....(Hon. Treasurer) Tel.....

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